



Instructional Coach: Job Description



+ Job Title: Instructional Coach

The Instructional Coach will provide classroom coaching to increase the effective use of core reading instructional materials and practices across grade levels. An instructional coach uses a combination of coaching supports depending on need, such as lesson planning, modeling, co-teaching, fluency building with instructional routines, and adaptations to the teacher's classroom context.

+ Key Responsibilities

- Provide classroom coaching to increase the effective use of core reading instructional materials and practices.
- Utilize a combination of coaching supports (e.g. lesson planning, modeling, co-teaching, fluency building with instructional routines, and adaptations to the teacher's classroom context) depending on need.
- Assist school and district leaders with structuring daily reading instruction and coordinating intervention across the Tier I and Tier II settings.
- Collaborate with teachers to develop and plan lessons.
- Observe classroom instruction and provide non-evaluative feedback.
- Create implementation plans and timelines for teachers and staff.
- Guide teachers in adjusting instruction based on data analysis.
- Facilitate instructional adjustments when needed.
- Meet with the administration to review student assessment data and assess progress toward goals.

+ Required Qualifications

- Education: BA or BS in Education; Master's degree preferred.
- Work Experience: Minimum of 5 years of experience in teaching; previous coaching or leadership experience preferred.
- Certification: Valid instructional coach or leadership certification preferred.

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+ Skills

- Knowledge of the Science of Reading theory and implementation
- Ability to articulate the Simple View of Reading and evidence-based reading practices.
- Prior experience teaching Tier I and/or Tier II
- Successful installation and use of positive behavioral interventions and support (PBIS)

+ Key Competencies

- Provides constructive, non-evaluative feedback for successfully using use core reading materials and instructional routines.
- Communicates with an understanding of what it means to provide constructive support while avoiding evaluative responses.
- Establishes and maintains trusting relationships with colleagues.
- Effectively prioritizes tasks and manages multiple projects simultaneously
- Facilitates people through the change process
- Willing to plan and prepare professional duties before, during, and after school hours when needed